# How to file a Comment or Complaint

If you have a concern regarding the performance of any Maricopa County Sheriff's Office employee, you have the right to file a complaint in English, Spanish, or your preferred language, including sign language, using the following methods:

- In-Person at any District Facility or at the Professional Standards Bureau (see addresses on reverse)
- By Mail
  - Professional Standards Bureau 101 West Jefferson Street Phoenix, Arizona 85003
- Telephone:
  - o (602) 876-5429 Direct
  - o (844) 887-4483 Toll Free 24-hour hotline
  - o TDD: (602)876-1000
- Fax: (602) 876-0070
- Online:
  - o www.MCSO.org/Contact

The MCSO will make reasonable efforts to ensure that complainants who speak other languages (including sign language) and have limited English proficiency can file complaints in their preferred language. The Maricopa County Sheriff's Office shall accept all civilian complaints, whether submitted verbally or in writing; in person, by phone, by mail, or online; by a complainant, someone acting on the complainant's behalf, or anonymously; and with or without a signature from the complainant.

This Comment and Complaint Form can be hand delivered, mailed, or faxed to the Professional Standards Bureau, or any facility of the Maricopa County Sheriff's Office. All public complaints are forwarded to the Professional Standards Bureau for investigation. Within seven days of receiving the complaint, the Professional Standards Bureau will mail a Complaint Acceptance letter to you. You will be notified in writing once the investigation is complete. This notification will include the findings of the investigation and any discipline imposed.

## **Facilities**

#### District I

1840 S. Lewis Street Mesa, AZ 85210 (602) 876-1853

#### District II

920 E. Van Buren Street Avondale, AZ 85323 (602) 876-1865

## District III

13063 W. Bell Road Surprise, AZ 85374

(602) 876-1602

# **District IV**

37622 N. Cave Creek Road Cave Creek, AZ 85331 (602) 876-1742

## District VI

20727 E. Civic Parkway Queen Creek, AZ 85142 (602) 876-5055

# **District VII**

16705 E. Avenue of the Fountains Fountain Hills, AZ 85268 (602) 876-1869

## Lake Patrol

7307 N. Bush Highway Mesa, AZ 85215 (602) 876-1636

# Professional Standards Bureau

101 West Jefferson Street Phoenix, AZ 85003 1-844-887-4483 - Toll Free 602-876-5429 - Direct TDD: (602)876-1000

# Maricopa County Sheriff's Office



# Comment and Complaint Form



# Maricopa County Sheriff's Office Professional Standards Bureau (PSB)

101 West Jefferson Street | Phoenix, AZ 85003

Comment and Complaint Form				
Optional Information: NOTE: Complaints can be filed anonymously.				
Name:			Date:	
Address:				
Resident phone:			Business phone:	
Cell phone:		Email:		
Required Information:				
Location of incident:				
Date of incident:			Time of incident:	
Name of deputy(s) or description:				
Brief narrative of incident: (use additional sheets, if necessary)				
Your signature:				
Tour signature.				
THIS SECTION FOR SHERIFF'S OFFICE USE ONLY				
Name and serial # of personnel receiving information:			Date/Tin	ne:
Date/time forwarded to PSB (if not received by PSB):				
Nature of Incident:			How rece	eived:
Additional observations and actions by officer receiving information:				