



MARICOPA COUNTY SHERIFF'S OFFICE



JOSEPH M. ARPAIO
SHERIFF

Dear Applicant:

RE: Law Enforcement Clearance For Class III Weapon

Attached are three documents that must be read and completed by you in order for this office to assist in the certification process required by the Bureau of Alcohol, Tobacco and Firearms. These documents are:

- (1) Instructions to Applicant (Buyer)
- (2) Notice from the Maricopa County Sheriff's Office to Applicants.
- (3) Application for Law Enforcement Certification.

Please read the Notice and instructions carefully, and complete the application. Incomplete applications will be returned without any action having been taken on them.

Your cooperation will be appreciated.

Sincerely,

Joseph M. Arpaio
Sheriff, Maricopa County

JMA:dbj
Attachments

MARICOPA COUNTY SHERIFF'S OFFICE

INSTRUCTIONS TO APPLICANT (BUYER)

The applicant must furnish with this Application the following items:

1. Original completed Application for Tax Paid Transfer and Registration of a Firearm (ATF Form 4).
(Please note that ATF will not accept the application if front and back are on separate sheets of paper)
2. Certification to Citizenship form. (ATF Certification of Compliance with 18 U.S.C. 922(g)(5)(B) form)
3. One set of inked fingerprints by a recognizable Law Enforcement Agency or the Sheriff's Office Records & ID Unit.
4. Recent photograph (approximately 2"x 2").
****DO NOT ATTACH PHOTOGRAPHS TO THE ATF FORMS****
5. Valid identification such as an Arizona Driver's License driver's license or a birth certificate.
Please note: Applicant must have resided in Maricopa County for a minimum of 6 months prior to submitting an application (proof may be required [27 CFR 478.11] to include AZ Driver's license, AZ vehicle registration, tax records).
6. Notice from the Maricopa County Sheriff's Office to Applicants for "Local Law Enforcement Clearance Pursuant to the National Firearms Act".

Please submit the application in person at the Sheriff's Office Civil Counter. Entrance to the building is located at:

- 201 West Jefferson Street, Phoenix. (Inside the Superior Court Complex, West Court Building, 2nd Floor).
- Monday through Friday 9:00 A.M. to 4:30 P.M., excluding holidays

Any questions regarding the completion of the packet, please contact the ATF Unit at 602-876-5483.

IMPORTANT NOTICES TO THE APPLICANT (BUYER)

The Applicant should be aware of the following Arizona Revised Statute Sections before preparing the Application:

13-2701. Definitions

1. "Material" means that which could have affected the course of outcome of any proceeding or transaction. Whether a statement is material in any given factual situation is a question of law.
2. "Statement" means any representations of fact and includes a representation of opinion, belief or other state of mind where the representation clearly relates to state of mind apart from or in addition to any facts which are the subject of the representation.
3. "Sworn statement" means any statement knowingly given under oath or affirmation attesting to the truth of what is stated, including a notarized statement.

13-2702. Perjury: Classification

- A. A person commits perjury by making a false sworn statement in regard to a material issue, believing it to be false.
- B. Perjury is a class 4 felony.

13-2703. False Swearing: Classification

- A. A person commits false swearing by making a false sworn statement, believing it to be false.
- B. False swearing is a class 6 felony.

39-161. Presentment of False Instrument for Filing: Classification

A person who acknowledges, certifies, notarizes, procures or offers to be files, registered or recorded in public office in the state an instrument he knows to be false or forged, which, if genuine, could be filed, registered or recorded under any law of this state or the United States, or in compliance with established procedure is guilty of a class 6 felony. As used in this section "instrument" includes a written instrument as defined in 13-2001.

13-2001. Definitions

9. "Written instrument" means:
 - a) Any paper, document or other instrument containing written or printed matter or its equivalent; or
 - b) Any token, stamp, seal, badge, trademark or other evidence or symbol of value, right, privilege or identification.



OFFICE OF THE SHERIFF
JOSEPH M. ARPAIO
SHERIFF



**NOTICE FROM THE MARICOPA COUNTY SHERIFF'S OFFICE
 TO APPLICANTS FOR "LOCAL LAW ENFORCEMENT CLEARANCE
 PURSUANT TO THE NATIONAL FIREARMS ACT"**

In order to avoid potential problems in the processing of the application, we request that you provide all the information as required in the "Application for Local Law Enforcement Clearance" in its entirety. Likewise, the BATF Form 1 or BATF form 4 must be completed in its entirety except the part titled "Local Law Enforcement Certification." Forms which are not complete will be returned to the applicant.

The Maricopa County Sheriff's Office may submit for prosecution any person who submits an "Application for Local Law Enforcement Clearance Pursuant to the National Firearms Act" which contains false, fraudulent, fictitious or misrepresented information. Truthful answers are required to all questions contained on the application.

A "Yes" answer is not an automatic denial of the application. If your answer to any questions posed on the application is "yes", or if there is a question regarding the answer, you may submit a letter of explanation with your application. The matter will be reviewed and determination made as to issuance of the Law Enforcement Clearance.

The Bureau of Alcohol, Tobacco and Firearms of the U.S. Department of Treasury requires that the Maricopa County Sheriff's Office certify "that I have no information indicating the transferee will use the firearm or device described on this application for other than lawful purposes. I have no information that the receipt and/or possession of the firearm described in Item 4 of this form would place the transferee in violation of State or local law." Therefore, the Maricopa County Sheriff's Office may refuse certification if the applicant has been arrested or is/has been under investigation within or without Arizona for any crime of which the Maricopa County Sheriff's Office has received information to indicate that the applicant may be a danger to the community. This includes, but is not limited to, the following:

1. Any crime of violence including but not limited to: assault, murder, rape, kidnapping, domestic violence.
2. Any crime involving firearms or explosives to include but not limited to: possession of a prohibited weapon, reckless endangerment, armed robbery, armed burglary, or any violation of Arizona Revised Statute Chapter 31, Weapons and Explosives.
3. Any crime involving the sale, possession, transportation, cultivation or furnishing of narcotics or controlled substances including but not limited to any variety of cannabis, cocaine, opiates, L.S.D., and other drugs as defined by the Arizona Revised Statutes 13-3401, et.seq.
4. Any pattern of conduct which might indicate that the transferee will use the firearm or device described on this application for other than lawful purposes.
5. Any information concerning the Mental Health of the applicant.
6. False or fictitious information on the application or provided to the Office during the investigation of the applicant.

I have read and understand the contents of this document.

Signature of Applicant _____ Date _____

111 South 3rd Avenue (2nd floor-West Court Building) • Phoenix, AZ 85003 • (602) 876-5483



OFFICE OF THE SHERIFF

JOSEPH M. ARPAIO
SHERIFF



THIS APPLICATION MUST BE COMPLETED BY APPLICANT (BUYER). See Notice and Instructions sheet for help completing form.
All entries other than signatures must be typed or clearly printed in ink. All signatures must be in black ink.

I.

1. Applicant's (Buyer's) Name (Last, First, Middle, Mr., Mrs., Ms.)(Incl. Aliases, AKA)		2. Height	3. Weight	4. Race
5. Residence Address (Number, Street, City, County, State, Zip Code) (Applicant must have resided in Maricopa County for a minimum of 6 months prior to submitting an application)				
6. Date of Birth	7. Place of Birth	8. Social Security Number	9. Arizona Drivers License Number	
10. Place of Employment and Job Title		11. Telephone: Home: Work:		

II. CERTIFICATION OF TRANSFEREE (BUYER) - An untruthful answer may subject you to criminal prosecution.
Each question must be answered with a "yes" or "no" inserted in the box at the right of the question. Explain any "Yes" in full on the back of this page.

A. Are you under indictment or information in any court for a crime punishable by imprisonment/jail for a term exceeding six months? (Information: A formal accusation of a crime made by prosecuting attorney, as distinguished from an indictment presented by a grand jury.)		B. Have you been arrested, convicted, issued a citation for a crime or traffic violation, had a judgment, restraining order, protection order against you? A "yes" answer is required if a conviction has been discharged, set aside, or dismissed pursuant to an expungement or rehabilitation statute. If you plead to a lesser charge, provide details of original arrest. (Attach additional explanation sheet if necessary)	
C. Are you a fugitive from justice?		D. Are you an unlawful user of, or addicted to, marijuana, a depressant, stimulant, or narcotic drug, or a dangerous drug?	
E. Have you ever been adjudicated mentally defective, sought out treatment/counseling for a mental disorder, re: depression, or have you ever been committed to a mental institution?		F. Have you ever been discharged from the Armed Forces under less than honorable conditions?	
G. Are you living illegally in the United States?		H. Are you a person who, having been a citizen of the United States, has renounced citizenship?	I. Are you less than 21 years of age?

The above-named and undersigned Applicant hereby makes application for Law Enforcement Certification as required by: Section 5812 of the National Firearms Act to complete Application for Tax Paid Transfer and Registration of Firearm (ATF Form 4).

III. DESCRIPTION OF FIREARM (Complete Items A through I)

A. Name and Address of Firearm Manufacturer and/or Importer		B. Type of Firearm	C. Caliber, Gauge, or Size
D. Model	E. Serial Number	F. Length of Barrel	G. Overall Length
H. Name and Address of Seller		I. Additional Description or Data Appearing on Firearm	

I hereby certify that the answers to the above are true and correct. I understand that the making of any false oral or written statement or the exhibiting of any false or misrepresented identification with respect to this application are crimes punishable as felonies (see attached Notice.)

APPLICANT'S (BUYER'S) SIGNATURE _____

DATE _____

SUSCRIBED AND SWORN to before me this _____ day of _____, 20_____

My Commission expires: _____ Notary Public _____